

# nada debs

## STUDIO DIRECTOR

### INTRODUCTION

This is an exciting new full-time position within Nada Debs' growing design studio. It is a senior role, deputizing only to the principal, with scope to develop the position and define its parameters over time. It is a strategic role, with the mission to take the studio forward, operationally and creatively, to shape the next chapter of its growth.

### THE OPPORTUNITY

The position of studio director is to oversee the effective running of the studio with and on behalf of the principal. The role requires practical studio management, human skills and creative energy in equal measure, with the aim of facilitating communication between the principal and the studio. As the first port of call for the designers and the principal, it is a wonderful opportunity to learn, develop and practice skills in the running of a successful, growing design studio.

### ROLES & RESPONSIBILITIES

This is a role that revolves around clear management and communication skills. Key responsibilities include but are not limited to the following:

- Establish a strategy for and direct the daily running of the studio together with the principal.
- Develop a structure for communication between the principal and the studio, and monitor it to ensure it runs smoothly.
- Manage human resources and budgets for the studio, together with the principal, accounts department and commercial director.
- Oversee project set-ups, team and budget allocation and monitor their management and development.
- Offer daily guidance, support and human resource management for the studio
- Chair weekly production meetings and feedback to the principal in her absence.
- Manage top level relationships with clients, suppliers and producers.
- Represent the principal internally and externally in tandem with the brand and commercial directors.
- Manage studio projects, working directly with clients
- Create design contracts and follow up on production and payment

### WHAT WE ARE SEEKING

Given the position of studio director is central to the working and development of the entire studio we have an open mind to the experience and background of any applicant. We are seeking a strong character fit with solid human values, as much as professional credentials.

We expect candidates will have between ten- and fifteen-years' professional experience working in the creative industries, preferably with half that time in a studio environment and at least two years managing the running of a studio. Previous experience does not have to be limited to the field of product or interior design, though sound interest in and understanding of the industries is vital.

Candidates must have good understanding of studio and project management. In addition, a working knowledge of the following programs is preferable: AutoCAD, 3D Studio Max, Rhinoceros, Adobe Suite, and Microsoft Office

We want the candidate to bring their own practical and creative experience to the position, and to understand how they can add to the qualities at the heart of the Nada Debs brand. We are excited at the prospect of being pushed in different ways to new heights. It is important that the candidate is self-motivated, and has great initiative as the leader in a studio.

We are looking for a candidate with a grounded understanding of how creativity and business work together. We are seeking someone who can make decisions, who can manage people effectively, authoritatively and in a human manner; it is important that the candidate is professional and personal, someone with passion and common sense in equal measure.

### SALARY

This will command a competitive salary with excellent benefits, based on the experience of the successful candidate.

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## APPLICATION

To apply for the position, please submit your CV to [Careers@nadadebs.com](mailto:Careers@nadadebs.com), together with any examples of your work that are relevant to the role. In addition, we would like you to respond with a 100-word answer to the question: "What can I bring that no one else can to the role of studio director at Nada Debs?"